OVERVIEW
The Trade Board Ltd. is a Regulatory Agency of the Ministry of Industry, Technology, Energy and Commerce

The Trade Board Ltd. Has Responsibility For:

- **Issuing Import and Export Licences for Specific Items that Act Negatively on Environmental, Social, Cultural and Economic Conditions of the Country.**
- **Issuing Certificates of Origin for Jamaican Exports Under Various Preferential Trade Agreements.**
- **Ensuring That Jamaica Meets Its International Obligations Under the Following:**
  - *WTO Agreement on Rules of Origin*
  - *WTO Agreement on Import Licensing*
Previous Export System Was Characterised By:

- Manual Processing Of Applications
- Lack of A System for Efficient Data Capture and Audit. Data Capture is Largely Paper Based.
- Duplication of Data Captured Across Agencies (Jampro, Customs, TRN)
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**Trade Board Information System**

**Previous Export Process**

- Individual/Business visits JAMPRO
  - Registers Exporter
  - Obtains Trade No. from Trade Board

  Process Exporter Request
  - Visits Trade Board
  - Applies for Export Certificate/License

  - Bureau of Standards/MoA etc.

- Visit Shipping Agent
- Obtain Supporting Documents
- Complete and Submit Export Documents

Shipping Agent submits Manifest

Customs Export Officer

Air Cargo Agents
Previous Import System Was Characterised By:

- Multiple Visits To The TBL
- Manual Processing Of Applications
- Lack of A System for Efficient Data Capture and Audit
- Lack of a direct means of verifying whether a particular import permit/licence was used at Customs.
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Previous Import License Process

Individual/Business

Visits TBL to Apply for License or Amendment

Submits and Pays For Application

Leaves TBL

TBL Process License

Jamaica Customs

Error/Rejects Documents

✓ Approve Documents

Individual/Business

Visits TBL to Pick up License

Present Documents

✓ Approve Documents
New Export/Import System:

- Online submission/24x7 Availability
- E- Payments
- Reduces/eliminates visits to TBL and other approving bodies.
- Electronic notification of status (Email, Website, SMS)
- Electronic checks on import & export processing – Client can check status.
- Integration of system with other relevant ministry/agencies reduces duplication of captured information
• Request for export Certification or License automatically generated by Customs Export system.

• Checking status of certification requests from Customs system

• Exporter does not have to come to TBL to apply for export licenses/Certificate (Process starts in the Customs system).
New Export Process

- Personal and Business details
- Consignee Details
- Product Code and Description

Trade Board Ltd.

- Invoice and C82 Export Entry

- Exporter Registration
- Consignee Registration
- Site Visit

- Product Analysis
- Conduct Site visit
- Certification
- Recommend PTS

- Check Entry Declaration against actual Products
New Import Process

- Applies for import Licence and pays via credit card
- Trade Board Ltd.
- Processes Import Licence/permit
- Customs views permit online
- Goods cleared by Customs/licence/permit has been used
- Validates permit against TBIS
- Check Entry Declaration against actual Products

- C78 Import Entry submitted to Customs
Trade Board Information System

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For further information:

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